

# Notice of Annual General Meeting 2021

The Association of Independent Professionals and the Self-Employed Ltd (incorporated and registered in England and Wales under number 3770926)

**This document is important and requires your immediate attention.**

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# Notice of Annual General Meeting

This document is important and requires your immediate attention. It contains the resolutions to be voted on at the Company's Annual General Meeting.

Notice is hereby given that the Annual General Meeting (AGM) of the Company will be remote via online video link on Wednesday 5 May at 17:00 to consider and, if thought fit, pass the following resolutions, with resolutions 1 to 3 being put as ordinary resolutions.

Voting on each of the following resolutions will be taken through a poll conducted electronically, taking account of votes cast by proxy prior to the AGM, rather than based on a show of hands.

## Resolutions

Resolutions 1 to 3 are proposed as ordinary resolutions. This means that for each of these resolutions to be passed, more than half of the votes cast must be in favour of the resolution.

1. To accept and approve the Report of the Board of Directors for the financial year ended 30 April 2020
2. To accept and approve the Accounts as submitted by the Board of Directors for the financial year ended 30 April 2020
3. To appoint Menzies LLP as Auditors of the Company for the financial year ending 30 April 2021

## Recommendation

The directors consider that all the resolutions to be put to the meeting are in the best interests of IPSE and its members as a whole and recommend that you vote or instruct your proxy to vote for ALL the resolutions.

# Important information concerning the AGM

1. Members are entitled to appoint a proxy to exercise all or any of their rights to attend, speak and vote on their behalf at the meeting. An email with a link to an online proxy form will be sent to all eligible members.
2. The completion of a proxy form will not prevent a member attending the online AGM and voting if he/she wishes to do so.
3. Proxy appointments submitted online must be received no later than 17:00 on Monday 3 May 2021 or, in the case that the meeting is adjourned, not less than 48 hours before the time appointed for the adjourned meeting.
4. Entitlement to attend and vote at the meeting will be determined by reference to the Register of Members of the Company as at close of business on Tuesday 20 April 2021. If the meeting is adjourned, entitlement to attend and vote will be determined by reference to the Register of Members of the Company as at close of business two days prior to the adjourned meeting. Changes to the Register of Members after the relevant deadline shall be disregarded in determining the rights of any person to attend and vote at the meeting.
5. Any member attending the online meeting has the right to ask questions. The Company must answer any such question relating to the business being dealt with at the meeting but no such answer need be given if: (i) to do so would interfere unduly with the preparation for the meeting or involve the disclosure of confidential information, (ii) the answer has already been given on a website in the form of an answer to a question, or (iii) answering the question would be against the interests of the Company or the good order of the meeting.
6. Copies of the following documents will be available on the website [ipse.co.uk](http://ipse.co.uk)
  - a. The Report of the Board of Directors for the financial year ended 30th April 2020
  - b. The Accounts as submitted by the Board of Directors for the financial year ended 30th April 2020