

IPSE, The Association of Independent Professionals and The Self-Employed

Please return by email to membership@ipse.co.uk or by
post to the address below

IPSE, The Association of Independent
Professionals and The Self-Employed
Lynton House, 7-12 Tavistock Square,
London, WC1H 9LT,
United Kingdom

Name(s) of Account Holder(s)

Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Reference

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Banks and Building Societies may not accept Direct Debit Instructions for some types of account

Instruction to your bank or building society to pay by Direct Debit

Service User Number

4	3	8	2	3	1
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For IPSE- The Association of Independent Professionals
and the Self-Employed OFFICIAL USE ONLY

This is not part of the instruction to your Bank or Building Society.
Important – Please complete these details:

Account Holder(s) Name & Address:

Name:

Address:

Postcode:

Email Address:

Instruction to your bank or building society

Please pay IPSE- The Association of Independent Professionals and the
Self-Employed Direct Debits from the account detailed in this Instruction
subject to the safeguards assured by the Direct Debit Guarantee.
I understand that this Instruction may remain with IPSE- The Association
of Independent Professionals and the Self-Employed and, if so, details will
be passed electronically to my bank/building society.

Signature(s)

Date

DDI1

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit IPSE- The Association of Independent Professionals and the Self-Employed will notify you five(5) working days in advance of your account being debited or as otherwise agreed. If you request IPSE- The Association of Independent Professionals and the Self-Employed to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by IPSE- The Association of Independent Professionals and the Self-Employed or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when IPSE- The Association of Independent Professionals and the Self-Employed asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.